

Beechwood Bulletin

Beechwood Primary School

Ambleside Close

Woodley

Reading

Berkshire

RG5 4JJ

Telephone: 0118 9695976

Email: office-beechwood@fraysacademytrust.org

Term 1, Issue 11



Wednesday 29th November 2023

Punctuality

Dear Parents and Guardians,

Regular school attendance is an extremely important part of giving children the best possible start in life. Equally important is that all children arrive on time. The main gate opens at 8.35am and closes at 8.45am enabling you to drop off your child at any point within this time.

We will be closing the gate promptly at 8.45am. If your child arrives after 8.45am then they will not be able to come into school via the main gate but should instead come in through the main office.

Registers are completed at 8.50am and children arriving after this time are recorded as late and **will need to be signed in by their parent at the office.**

If your child arrives at school later than 9.20am we are required to mark them as absent for that half day session and it is classed as an unauthorised absence. If a child is regularly late for school, a parent will be expected to attend a meeting to look at how punctuality can be improved.

Learning begins promptly at the start of the day and children miss vital learning if they are late to school. 10 minutes late each day equates to 6 days learning lost a year. 30 minutes late each equates to 18 days lost a year. Please try to ensure your child arrives at school on time each day.

Please find attached our Punctuality Pyramid, a letter explaining Penalty Notices and another copy of our Attendance Ladder.

Kind regards,

Miss S E Hunter,
Headteacher



NOTICEBOARD

ATTENDANCE AWARD:

The class with the best attendance across the whole school last week was Hedgehogs with 99.7% attendance. A very well done Hedgehogs!



CHRISTMAS LUNCH

Please make sure you order your child's Christmas Dinner via Parentpay by Friday.

NO orders can be accepted after this date due to food ordering.



2ND HAND UNIFORM DONATIONS

The PTA are pleased to accept any donations of 2nd hand uniform that you no longer need, please bring any uniform you'd like to donate to the school office.

REMINDER: SEND COFFEE MORNING

Our next SEND coffee morning is this Friday, 1st December 9.45-10.30am, please come along to meet and chat Miss Hunter, Mrs Minter, Miss Stock and Mrs Baker over a coffee/tea.



YEAR 6 BLETCHLEY PARK TRIP

Please ensure you have made payment and given consent on Parentpay for your child to attend the Bletchley Park trip next Thursday.

Star Pupils—w/c 20/11/23

Butterflies— Haniya

Robins — Anthony

Rabbits— Enzo

Hedgehogs— Kuvastihaa

Badgers— Out on school trip

Foxes— Out on school trip

Woodpeckers— Out on school trip

Owls— Out on school trip

Kites— Harsirath & Jeslyn

Falcons— Vallabha & Josef

Hawks — Dawid

Eagles— Lily

Well done to all of our Stars!

Attendance

Our minimum attendance target is 96.5%. Please help us to ensure your child receives the best education by attending school regularly and being on time.

Our whole school attendance for last week was 95.4% which is unfortunately below our target! Let's see if we can get that back up next week.

Over the last week at Beechwood.....

Foundation Stage have been making owl models related to the story, 'Owl babies'. They have learnt about animals that hibernate and have made hibernaculums for their clay hedgehogs. In maths sessions they have been making squares and rectangles. Butterflies have also been busily practising their nativity.

Years 1 and 2 have been completing the end of their Great Fire of London unit which yesterday concluded with a quiz all about the events of the fire. What a lot of facts they all remembered! Year 1 have been looking at 2D and 3D shapes in maths this week. Year 2 have been working very hard on their nativity and can't wait to show you, keep practising those lines at home!

Year 3 have been learning about rest notes and different length notes in music while using them to compose their own stone age inspired on their trip to Butser ancient farm last Friday, enjoying learning how to make chalk carvings and handling stone age artefacts!

Year 4 will be writing formal letters in english, to say thank you, to the team at Butser Ancient Farm for such a fabulous school trip. They have now finished their class novel 'The butterfly lion' by Michael Morpurgo, and will be writing book reviews about it. In maths the children will be using their problem-solving skills to work out cryptic multiplications and divisions. They have begun getting into the Christmas spirit by starting some Christmas themed art activities.

Year 5 had an exciting trip to Winchester Science Centre and Planetarium yesterday, where they got to explore, discover and develop their knowledge about the universe. Exploring the hands-on exhibits, the Beechwood pupils got to learn and discover beyond what the curriculum offers them. In maths, we continue to work on adding and subtracting mixed and improper fractions. In english, we are developing our writing by integrating direct and indirect speech into our stories. The children have enjoyed the book 'Holes' and have gained an understanding of USA culture from over 100 years ago and how society treated people of different ethnic backgrounds.

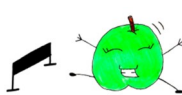
Year 6 have consolidated their learning of fractions during maths lessons. They are thoroughly enjoying reading Pig Heart Boy and delving deeper into the characters. In computing and history they have finished their projects on the The Battle of Britain and are very looking forward to their school trip next week.

House Points

Outstanding
Oranges
234



Amazing
Apples
318



Super
Strawberries
313



Brilliant
Bananas
303



Congratulations to Amazing Apples for collecting the most house points this week

Dates for your diary:

Wednesday 29th November — Rescheduled Parents Evening, online from 5.00—7.30pm

Friday 1st December — SEND Coffee Morning 9.45-10.30am

Wednesday 6th December — Open Morning for prospective parents (booking required)

Thursday 7th December — Year 6 Trip to Bletchley Park
— FS Nativity Performance 2pm

Monday 11th December — KS2 Christmas Celebration @ Church

Tuesday 12th December — KS1/FS Christmas Celebration @ Church

Wednesday 13th December — Christmas dinner & Christmas Jumper day **ORDERING DEADLINE FRIDAY 1ST DECEMBER**
— Year 2 Nativity Performance 2pm

Thursday 14th December — Year 2 Nativity Performance 6.30pm

Friday 15th December — End of Term 1.10-1.30pm



Beechwood Primary School

Punctuality Pyramid

The school day starts at 8.35am when the main gate.

8.35am

Your child has arrived in good time to meet friends, put their belongings away and say hello to their class teachers.

The main gate will close.

8.45am

8.50am the class register is completed.

8.50am

Children arriving after this time are recorded in the register as 'late'.

Children should be ready to start their learning

9.00am

10 minutes late means 6 days lost a year!

9.10am

20 minutes late means 12 days lost a year! They are now having to work harder to catch up on their learning.

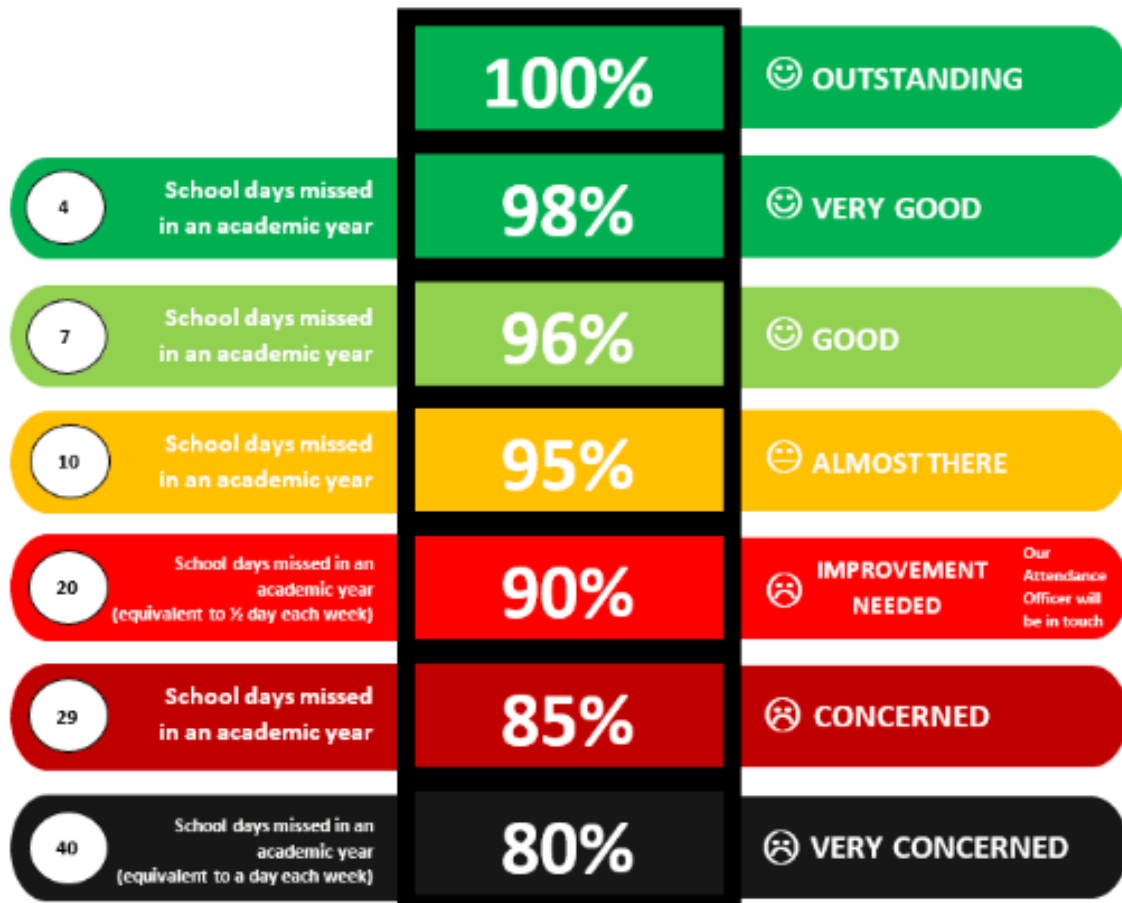
Class registers close in the office.

9.20am

30 minutes late a day means 18 days lost a year. Anyone arriving after 9.20am is an **unauthorised absence.**

Every minute of learning counts!

Attendance Ladder



Penalty Notices

Section 23 of the Anti-Social Behaviour Act 2003 empowers Local Education Authorities to issue Penalty Notices in cases of unauthorised absence from school.

The Education (Penalty Notices) England Regulations 2004 came into force on 27th February 2004.

This leaflet is sent to people who received Penalty Notices and is intended as a guide.

This legislation requires Local Education Authorities to create a Code of Conduct covering the use of Penalty Notices and a copy of this can be found on the Wokingham Schools Hub at:

<https://wsh.wokingham.gov.uk/learning-and-teaching/education-welfare/parents/holidays/>

The Penalty Notice must comply with the Code of Conduct. Prior to receiving a Penalty Notice you will have been sent a warning letter unless it is due to unauthorised holiday.

The law states that it will be presumed that you have received the Penalty Notice 2 days after it was posted to you.

Payment Options

Having received a Penalty Notice you have 3 options.

OPTION 1

Within 21 days of receipt of the Penalty Notice, pay £60 using the details in the Penalty Notice.

OPTION 2

Between 22 and 28 days after receipt of the Penalty Notice pay £120 using the details in the Penalty Notice.

OPTION 3

Do not pay the Penalty Notice. In such cases you will be automatically summoned to appear in Court for an offence under Section 444(1) Education Act 1996.

If you pay as per Options 1 or 2, then this discharges any and all liability on your behalf concerning the non-attendance of your child, for the period quoted in the Penalty Notice. This means that it will not result in you having to attend Court and you will not have a criminal conviction recorded against you.

However, if you cannot afford to pay the Penalty Notice or you feel that one of the statutory defences applies then, by

choosing Option 3, you will have the opportunity to explain your situation to the Court. If you either plead guilty or you are found guilty, the Courts have a wider range of sentencing options, which could include a maximum fine of up to £2500.

The only statutory defences to the offence under Section 444(1) Education Act 1996 are:

- The child was absent for medical reasons
- The Local Education Authority failed to provide transport when required to do so
- The absences were due to religious observance
- You had permission of the school or there was an unavoidable cause

WITHDRAWING A PENALTY NOTICE

The legislation governing Penalty Notices states that once a Penalty Notice has been issued, it can only be withdrawn if there is proof that:

- The Penalty Notice was issued to the wrong person
- The use of the Penalty Notice did not conform to the terms of the Protocol

If you believe that either applies to your case then you are asked to contact us in writing

without delay in order that we can consider your representations. We must point out that the time period for payment does not stop whilst your representations are being considered.

Useful contact numbers

CORAM (Childrens Legal Centre)	020 7713 0089
ARC (Counselling)	0118 977 6710
Childline	0800 1111
Wokingham Citizens Advice Bureau	0300 330 1189
Adviza Wokingham	0118 974 6400
Kidscape (Bullying)	020 7823 4530
Police (local contact)	01865 841 148
Wokingham SENDIASS	0118 908 8233
Wokingham Duty Triage & Assessment, Childrens Services	0118 908 8002
Youth Offending Team Wokingham	0118 974 6672 0118 974 3783

Contacting the Education Welfare Service

**Education Welfare Service
Wokingham Borough Council
Civic Offices
Shute End
Wokingham
RG40 1BN**

The office is open from:
8.30am – 5.00pm Monday – Friday

You can contact us on:
Telephone: 0118 974 6193
Email:
education.welfare@wokingham.gov.uk

or via

**The Education Welfare Officer for your
school**



**WOKINGHAM
BOROUGH COUNCIL**

**THE EDUCATION
WELFARE SERVICE**

**PENALTY
NOTICES**

**INFORMATION FOR
PARENTS/CARERS**